Meeting on the Development of a Prototype Electronic Form

UPOV/EAF/8/3

Eighth Meeting Geneva, October 24, 2016 Original: English Date: April 4, 2017

REPORT

adopted by the Meeting on the development of a prototype electronic form

Disclaimer: this document does not represent UPOV policies or guidance

Welcome and opening

1. The Eighth meeting on the development of a prototype electronic form ("EAF/8 meeting") was opened and chaired by Mr. Peter Button, Vice Secretary General, UPOV, who welcomed the participants in Geneva and those who participated in the meeting by means of electronic conference.

2. The list of participants is reproduced in Annex I to this report.

Approval of the agenda

3. The meeting adopted the draft agenda as proposed in document EAF/8/1.

Developments concerning the prototype electronic form project

4. The meeting considered document UPOV/EAF/8/2 "Developments concerning the prototype electronic form project".

5. The participants received a presentation by the Office of the Union on the latest developments in relation to the prototype electronic form, a copy of which is reproduced in Annex II to this document.

6. The participants agreed that the prototype electronic application form Version 2 (PV2) had demonstrated the feasibility of the project. The participants agreed with the following proposals:

Validation of the prototype

- (a) Prototype Version 2 (PV2) had demonstrated the feasibility of the project;
- (b) PV2 meets the expectations of a functioning system for users to send and receive application data, and reuse submitted data;
- (c) PV2 should be used as the basis for the launch of an operational system;

Languages

Questions

(d) The EAF would present all items (questions) in English, French, German and Spanish. Translations for all items (questions) in other languages would be made available if provided by the participating members of the Union, with a suitable disclaimer;

Answers

(e) Users would be required to provide information (answers) in a language accepted by the PVP Office concerned, which would be indicated in the form;

Payment

- (f) The EAF would not affect the fees that PVP Offices receive per application;
- (g) Payment of the application fee would be made directly by the applicant to the relevant PVP Office unless otherwise agreed with the Office of the Union. However, the EAF system would allow, if requested, for application fees to be collected via the EAF and distributed to the PVP Offices in a form and currency agreed by the PVP Office concerned;
- (h) The EAF charge per application would be as follows:
 - CHF 150 / submitted application in 2017/2018
 - CHF 250 / submitted application from 2019;

Addition of new crops

- (i) To launch the EAF on January 9, 2017 with rose, soya bean, lettuce, apple fruit varieties and potato;
- (j) To present to the next EAF meeting more details about the different approaches to add more crop/species to the system:
 - Customized technical questionnaire
 - Technical questionnaire based on the UPOV Test Guidelines
 - Generic technical questionnaire;
- (k) At the EAF/9 meeting in April 2017, to establish a list of priority for addition of new crops/ species;

Official variety list

 To consider whether to include information for official variety list purposes in the EAF, at the next EAF meeting (EAF/9 in April 2017);

Terms of use

- (m) To finalize a detailed document explaining the "Terms of Use" with participating members and WIPO, on the following basis:
 - (i) Application data to be transferred to the selected authority after submission and without waiting for the payment confirmation of the EAF charge and the application fee (if appropriate),
 - (ii) If the payment using bank transfer is not received within 45 days after the submission of the application, a reminder to be sent by the UPOV/WIPO Finance Department.
 - (iii) Charges for payment of application fees by credit card to be considered with PVP Offices on a bilateral basis (if payment of PVP Office fee via UPOV),
 - (iv) Individual Authority Fees to be redistributed to PVP offices, based on the requested payments (if payment of PVP Office fee via UPOV),
 - (v) Payment transfers might have a delay according to the payment method chosen (credit card or bank transfer).

Future actions and program

Participation in the launch of EAF

7. The participants noted that each authority participating in PV2 (Argentina, Australia, Bolivia (Plurinational State of), Brazil, Chile, Canada, Colombia, Czech Republic, European Union, France, Georgia, Japan, Kenya, Mexico, Netherlands, New Zealand, Norway, OAPI, Republic of Korea, South Africa, Switzerland, Tunisia, United States of America, Uruguay and Viet Nam), would inform the Office of the Union if it wished to participate in the launch of the EAF, by November 11, 2016, and should provide the necessary information, including:

- Crops to be supported in EAF (from the 5 crops deployed in PV2)
- Accepted currencies

UPOV/EAF/8/3 page 3

- Payment method (direct or via UPOV)
- To provide bank account information (if appropriate)
- Any other missing information requested (see Wiki)
- To test the system during the Pre-Launch Test (November-December 2016).

8. The participants also noted that user guides for breeders and PVP Offices would be made available online in English, French, Spanish, German and other relevant languages. The Office of the Union would develop, for PVP Offices and users, in consultation with participating members:

- a program of training (including Online sessions & Webinars)
- a program of users' support and routine maintenance provisions
- a program of publicity of the availability of the system.

9. The participants noted that there were some concerns about the proposed name OLAF (On Line Application Form) and agreed that a suitable name should be considered further at the EAF/9 meeting.

10. The participants agreed to propose, subject to approval by the Consultative Committee, for the Council at its fiftieth ordinary session, to be held in Geneva on October 28, 2016, to approve the launch of the EAF on January 9, 2017.

Date of next meeting

11. The next meeting of the EAF (EAF/9) was agreed to be held in Geneva on Wednesday April 5, 2017.

12. The Council at its fiftieth ordinary session in Geneva on October 28, 2016, approved the calendar of meetings in 2017, with a change of date for the Meeting on the Development of a Prototype Electronic Form (EAF/9) to the afternoon of April 7, 2017.

13. This report was adopted by correspondence.

[Annexes follow]

UPOV/EAF/8/3

ANNEX I

LIST OF PARTICIPANTS

I. MEMBERS

AFRICAN INTELLECTUAL PROPERTY ORGANIZATION (OAPI)

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III. OFFICE OF WIPO

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Nicolas SAY, Agency Worker, Functional Team

IV. OFFICER

Peter BUTTON, Chair

V. OFFICE OF UPOV

Peter BUTTON, Vice Secretary-General

Yolanda HUERTA (Ms.), Legal Counsel

Jun KOIDE, Technical/Regional Officer (Asia)

Ben RIVOIRE, Technical/Regional Officer (Africa, Arab countries)

Leontino TAVEIRA, Technical/Regional Officer (Latin America, Caribbean countries)

Hend MADHOUR (Ms.), Data Modeler and Buisness Analyst

Ariane BESSE (Ms.), Administrative Assistant

[Annex II follows]

UPOV/EAF/8/3 ANNEX II

1

3

EAF/8 meeting

Electronic Application Form Project_Version 2 (PV2)

Document EAF/8/2 "Developments concerning the prototype electronic form project"

> Geneva October 24, 2016

AGENDA

- Background
- Developments since EAF/7 (March 2016)
- Presentation and validation of the prototype
- Other matters for consideration
 - Addition of new crops
 - Financial Administrative Regulations and Rules

2

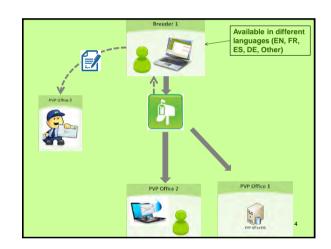
- Official variety list
- Next steps
 - Participation in the launch of EAF
- Tentative Timeline
- EAF Name

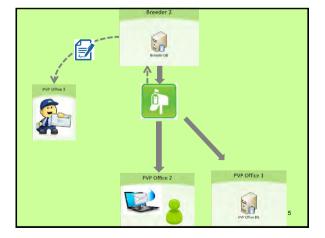


The original description of the aim of the project on a prototype electronic form was to develop a multilingual, electronic form containing questions relevant for plant breeders' rights (PBRs) applications.

The aim of the prototype would be to develop an electronic form covering all relevant information required for a PBR application (including Technical Questionnaire) in the members of the Union concerned and with questions translated in the relevant languages for the members of the Union concerned.

(see document CAJ/66/5 "Electronic Application Systems", paragraph 2).







Benefits of the EAF system

- 1. Multilingual system: possibility to read all questions in all languages of participating members
- 2. Provide and electronic PVP system for participating members who don't have one
- Facilitate exchange of data in a standard format (PVP-XML)
- 4. Offer the possibility to reuse existing application data

Prototype Electronic	
Participating UPOV members	s in FAF
Argentina Australia Bolivia Strazil Chile	Mexico Netherlands New Zealand Norway Oman OropLife UPOV Office WIPO VUPO VUPO
Canada China Colombia	OAPI (17 member States) Paraguay Republic of Korea
Czech Republic Dominican Republic	Republic of Moldova Sweden
Ecuador European Union (28 member States) France	 South Africa Switzerland Tunisia
Georgia Germany	United States of America Uruguay
Japan Kenya 33 participating UPOV n	• Viet Nam



The EAF/6 in October 2016, agreed (see EAF/6/4 "Report"):

The aim of Prototype Version (PV2) would be to demonstrate the scalability of the system, i.e. addition of further crops, languages and PVP Offices, and also to demonstrate the feasibility of implementation by PVP Offices

To be included in Prototype Version 2:PV2 Different languages: EN, FR, DE, ES

New crops: Apple Fruit Varieties, Rose, Sova Bean and Potato

Payment modes and user authentication/authorization

Possibility to introduce and/or modify questions (update of the form) and routine maintenance

Confidentiality of data and Security policies in terms of data transfer.

View application in XML/ PDF format

High availability of the system

Interaction with existing external systems (Genie DB, WIPO Accounts, PVP Office)

The EAF/7 agreed: (see document EAF/8/2 paragraphs 5 and 6)

- on the release of PVP-XML Version 2
- on the plan presented for the test campaign
- all legal requirements of the PVP Offices concerned would need to be met
- all questions would be available in the languages of the participating UPOV members (when provided)

11

The EAF/7 agreed (cont'd): (see document EAF/8/2 paragraphs 5 and 6)

- users would be required to provide information (answers) in a language accepted by the authority concerned (as indicated in the form)
- on the following two options in relation to integration with PVP Offices systems:

<u>Case 1:</u> In the case of PVP Offices with no electronic system or who do not wish to integrate their existing system with the EAF, they will receive the submitted application data via e-mail or regular mail/hand delivery

<u>Case 2:</u> System-to-System communication (Synchronization for submitted application data or Validation of submitted application data and authorization through Web application)

13

15

The EAF/7 agreed (cont'd): (see document EAF/8/2 paragraphs 5 and 6)

- all data would be encrypted and considered confidential
- the EAF system should allow, if requested, for PVP Offices fees to be collected by UPOV and distributed to the PVP Offices in a form and currency determined by the PVP Office concerned.
- the implementation of the EAF would not affect the fees that PVP Offices would receive per application
- for payment to cover the costs of the EAF, including UPOV charge per application, as follows:
 - CHF 150 / submitted application in 2017/2018
 - CHF 250 / submitted application from 2019

The EAF/7 agreed (cont'd): (see document EAF/8/2 paragraphs 5 and 6)

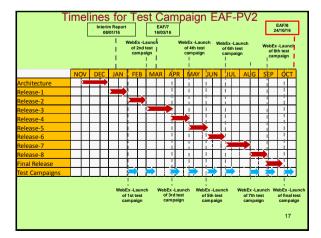
- that financial and administrative regulations and rules should be presented for approval
- a program of publicity on the availability of the system for breeders would be organized in conjunction with the launch of the EAF
- a program of training for PVP Offices and users would be introduced in conjunction with the launch of the EAF
- on the need to develop an approach to add new crops more rapidly,
- to make an initial assessment of the feasibility of including information for official variety list purposes

AGENDA

- Background
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 - Addition of new crops
 - Financial Administrative Regulations and Rules
 - Official variety list
- Next steps
 - Participation in the launch of EAF
- Tentative Timeline
- EAF Name

Developments since EAF/7

- Presentation of developments of the project to:
 - Consultative Committee (March 17, 2016)
 - Council (March 17, 2016)
- Test Campaign for the development of a functioning prototype by October 2016



Received Feedback					
Breeders	Authorities				
ISF_Syngenta	AR, AU				
ISF_Monsanto	BR				
ISF_Limagrain	CA, CH, CL, CO				
ISF_Nunhems	KR				
CIOPORA_Meilland	QZ				
ISF_RijkZwan	MX				
ISF_Pioneer	NL, NO				
CIOPORA_Royalty Administration International	US, UY				
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AGENDA

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- Developments since EAF/7 (March 2016)
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Prototype Electronic Application Form

• OAPI (17 member States)

• United States of America

Republic of Korea

Republic of Moldova

• Paraguay

• Sweden

Tunisia

Uruquay

Viet Nam

South Africa

Participating UPOV	members in EAF
Argentina	Mexico
Australia	 Netherlands
Bolivia	New Zealand
Brazil	Norway
Chilo	• Oman

- Canada
- China
- Colombia
 Czech Republic
- Dominican Republic
- Ecuador
- European Union (28 member States) Switzerland
- FranceGeorgia
- Germany
 Japan

19

- Kenya 25 participating UPOV members covering 68 countries

Prototype Electronic Application Form

Authorities to be included in future releases of the EAF

Argentina	• Mexico	
Australia	Netherlands	
• Bolivia	New Zealand	
• Brazil	Norway	
Chile	• Oman	
Canada	OAPI (17 member States)	
China*	Paraguay *	
Colombia	Republic of Korea	
Czech Republic	 Republic of Moldova* 	
Dominican Republic	Sweden*	
Ecuador	South Africa	
• European Union (28 member States)	Switzerland	
France	Tunisia	
Georgia	United States of America	
Germany*	Uruguay	
• Japan	Viet Nam	
• Kenya		21
* to be implemented and tested after the October sessions (approva	al of PV2), if all information is provided	

The EAF/6 in October 2016, agreed (see EAF/6/4 "Report"):					
The aim of Prototype Version (PV2) would be to demonstrate the scalability of the system, i.e. addition of further crops, languages and PVP Offices, and also to demonstrate the feasibility of implementation by PVP Offices					
To be included in Prototype Version 2:PV2					
Different languages: EN, FR, DE, ES					
New crops: Apple Fruit Varieties, Rose, Soya Bean and Potato					
Payment modes and user authentication/authorization					
Possibility to introduce and/or modify questions (update of the form) and routine maintenance					
Confidentiality of data and Security policies in terms of data transfer.					
View application in XML/ PDF format					
High availability of the system					
Interaction with existing external systems (Genie DB, WIPO Accounts, PVP Office)					

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re Anträge		
konne Rofriezaur Erkelf an Gododd an Enerskheeged Plater Sozialantziveng Annekkheitezhenig Bekonn ar	Sizika's Zabikingeninken den Aktion Antropoloking	с.,

Prototype Electronic Application Form Functioning system by October 2016 (see document EAF/8/2 paragraphs 18 and 19) Questions: Languages English French Spanish

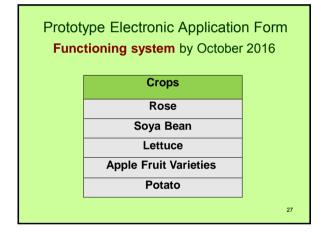
German

Answers:

Users will be required to provide information (answers) in a language accepted by the PVP Office concerned, which will be indicated in the form

Electronic Application F	nswers		
UPOY			
New Application Settings			
Liestronic Application For			
New Application Settings			
New Application Settings	Lefluce (Lactuca sativa L.)		
	Lettuce (Lactuce setive L.) NDRWAY		
Select Crop/Species *			
Select Cop/Species * Select Authority *		•	
Select Cop/Speses * Select Authority * Submitter's Over Reference	NORWAY		
Salest CropSprese * Salact Authority * Submitters Own Reference Upticer Existing Date (214)	NORWAY		

	New crops
LIPOT Commit Application From	🛔 an
Application Form	DESCRIPTION OF THE VARIETY
to normalized a first grandenizer Formalized of Solicited Elect	Elinea and a series and taken 📷
LPOV	
Formdaris th solicitud	Caracteres de la variedad que deben indicerse
Cleansacter Annaptorna	
UPOV	
Amaglancia Fermine & Ger	andy Cin Instance Section 2014 Marine
IPOY	The last state is complete a conservation. Second base
2.6	
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Payment (see document EAF/8/2 paragraphs 23 to 25) • Use of WIPO Payment Gateway: Epay

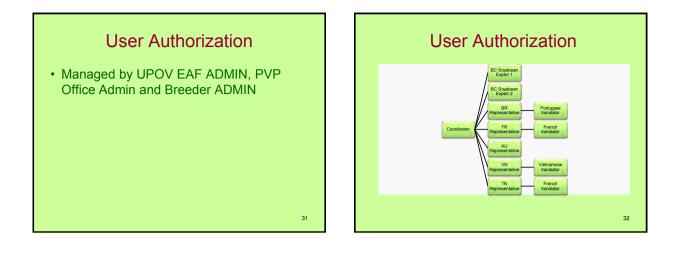
28

Payment (Cont'd)

(see document EAF/8/2 paragraphs 23 to 25)

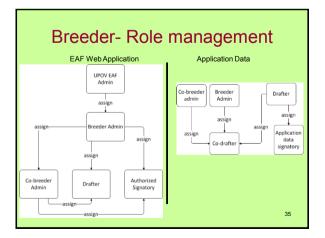
- The EAF will not affect the fees that PVP Offices receive per application.
- Payment of the application fee will be made directly by the applicant to the relevant PVP Office unless otherwise agreed with the Office of the Union.
 However, the EAF system will allow, if requested, for application fees to be collected via the EAF and distributed to the PVP Offices in a form and currency agreed by the PVP Office concerned.
- The EAF charge per application will be as follows:
 CHF 150 / submitted application in 2017/2018
 CHF 250 / submitted application from 2019.

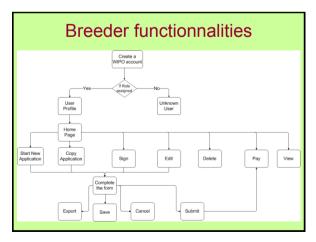




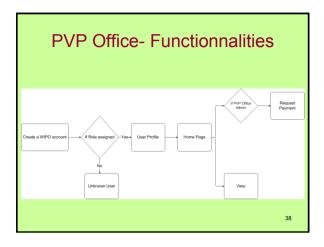


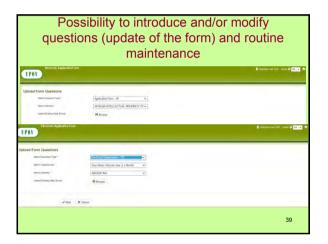
Breeder-Role Matrix								
	Start	Edit	Сору	Delete	View	Sign	Submit	Assigning of Roles
Breeder Admin	x	x	x	x	x	x	x	Drafter, authorized signatory and co-breeder admin role
Co-breeder Admin	x	х	x	x	х	x	х	Drafter and authorized signatory
Drafter	Х	Х	Х	х	Х			
Authorized signatory					х	x	x	

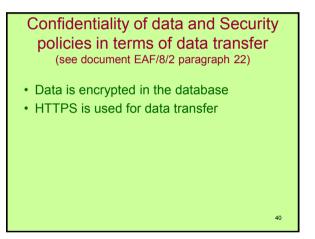


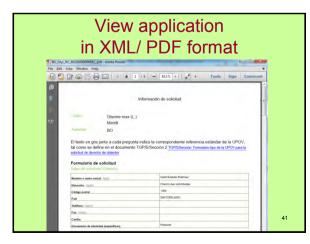


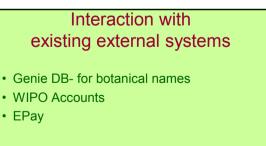
PVP Office- Role Matrix						
		View	Request payment	Role Assignment		
	PVP Office Admin	х	х	PVP Officer		
	PVP Officer	Х	Х			
				37		











42

Interaction with **PVP Offices systems**

(see document EAF/8/2 paragraphs 20 and 21)

- Manual transmission of data
- Automatic transmission of data
 - Retrieve application data in:
 - XML format and/or,
 - PDF format
 - Whitin a specific period of time
 - Via Web services

43

45

AGENDA

- Background
- Developments since EAF/7 (March 2016)
- Presentation and validation of the prototype
- · Other matters for consideration
 - Addition of new crops
 - Financial Administrative Regulations and Rules

44

- Official variety list
- Next steps
 - Participation in the launch of EAF
- Tentative Timeline
- EAF Name

Proposal for new crops to be added to the EAF

(see document EAF/8/2 paragraphs 30 to 39)

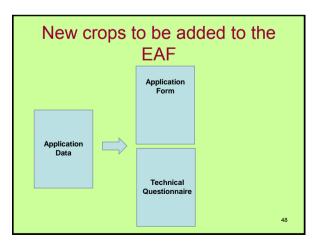
- After the launch of the EAF in 2017
- Based on the information provided by users (Applicants and PVP Offices)
- Based on experiences from PV1 and PV2
- · According to resources available

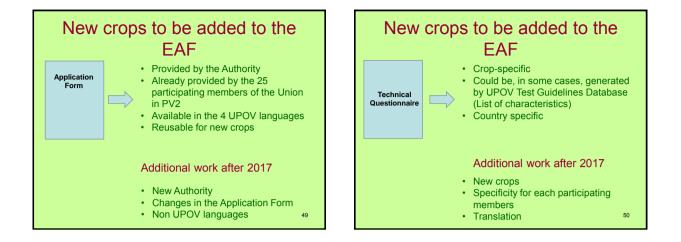
Crops/species currently included in the EAE

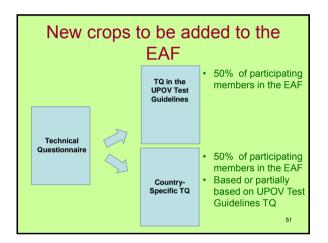
Botanical Name	English
Rosa L.	Rose
Glycine max (L.) Merill	Soya Bean
Lactuca sativa L.	Lettuce
Malus domestica Borkh.	Apple Fruit Varieties
Solanum tuberosum L.	Potato

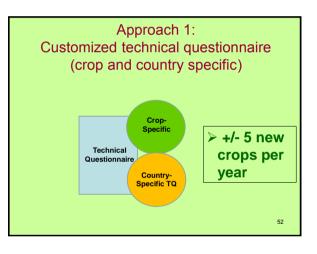
Proposal for the next 26 crops to be included in EAF (after 2017)- in order of priority

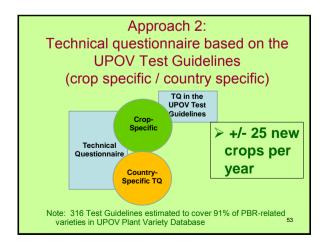
	Botanical Name			Botanical Name
1 2	Zea mays L. Chrysanthemum spec.		14 15	Petunia Juss. Pelargonium zonale hort. non (L.) L'Hérit. ex Ait., P. peltatum hort. non
3	Triticum aestivum L.			(L.) L'Hérit. ex Ait.
4	Solanum lycopersicum L.		16 17 18 19	Vaccinium
5	Prunus persica (L.) Batsch			Anthurium Schott
6	Phalaenopsis Blume			Hydrangea L.
7	Brassica napus L. oleifera			Pisum sativum L. sensu lato
8	Lilium L.		20	Cucumis sativus L.
-			21	Vitis L.
9	Capsicum annuum L.		22	Rubus idaeus L.
10	Hordeum vulgare L. sensu lato		23	Calibrachoa Cerv., Calibrachoa Lave
11	Helianthus debilis Nutt.			& Lex.
12	Fragaria L.		24	Phaseolus vulgaris L.
13	Cucumis melo L.		25	Alstroemeria L.
			26	Oryza sativa L.

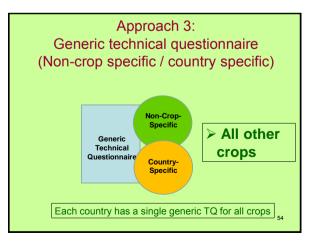


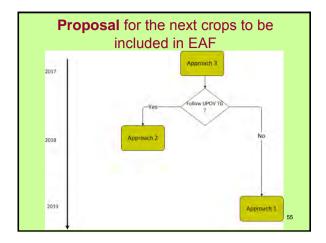












Proposal for the next crops to be included in EAF

- · Combination of approaches
- For all participating members providing the necessary information

Year	Customized technical questionnaire	Technical questionnaire based on the UPOV Test Guidelines	Generic technical questionnaire
	Number of crops included in the EAF		
January 2017	5	5	-
January 2018	10	30	All crops
January 2019	20	60	All crops
January 2020	30	90	All crops

Basis of the Financial Administrative Regulations and Rules

- Application data is transferred to the selected authority after submission and without waiting for the payment confirmation
- If the payment using bank transfer is not received within 45 days after the submission of the application, a reminder is sent by the the UPOV/WIPO Finance Department.

Basis of the Financial Administrative Regulations and Rules

- Charges for payment by credit card is to be considered with PVP Offices
- Individual Authority Fees are redistributed to PVP offices, according to the requested payments
- Payment transfers might have a delay according to the payment method chosen (credit card or bank transfer)

Basis of the Financial Administrative Regulations and Rules

PROPOSAL: to finalize detailed document explaining Financial Administrative Regulations and Rules with participating members and WIPO, on the above basis

Proposal for official variety list to be included in EAF

- Circular E-16/212 September 19, 2016
- 5 replies received in relation to the idea of including official variety list information in EAF
 - 2 in favor

59

- 3 not in favor
- PROPOSAL: To consider further whether to include information on official variety list in EAF, at the next meeting (EAF/9 in April 2017)

58

61

63

AGENDA

- Background
- Developments since EAF/7 (March 2016)
- Presentation and validation of the prototype
- Other matters for consideration
 - Addition of new crops
 - Financial Administrative Regulations and Rules
 - Official variety list
- Next steps
 - Participation in the launch of EAF
- Tentative Timeline
- EAF Name

Next Steps: Requirements for the participation in the launch of EAF

- Which authority ?
 - Accepted currencies
 - Payment method (direct or via UPOV)
 To provide bank account information (If appropriate- i.e: FR, AU, OA, TN, NZ, NO)

62

64

66

To answer pending issues (see Wiki)

Next Steps

- Document explaining Financial and Administrative Regulations and rules to be finalized
- User guides, to be translated in the 4 UPOV languages and any other relevant languages
 - For Breeders
 - For PVP offices



- To develop, for PVP Offices and users, in consultation with participating members:
 - a program of training
 - a program of users support and routine maintenance provisions
 - a program of publicity of the availability of the system (mainly for breeders)

Next Steps Tentative Timeline

- Pre-launch Testing: November-December 2016
- Subject to approval by the CAJ and Consultative Committee, to seek the approval by the Council at its fiftieth session, to be held in Geneva on October 28, 2016, for the launch of the EAF at the beginning of 2017
- Go-live : 09/01/2017

65

AGENDA

- Background
- Developments since EAF/7 (March 2016)
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67

Proposal for a name for the EAF

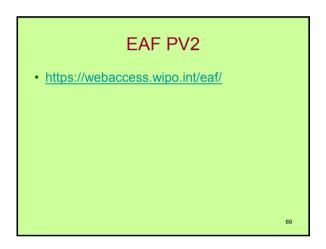
• OLAF

On Line Application Form

Future Issues

- Submission: The breeder would be able to submit their application data even if not all mandatory questions are answered.
- Test campaign for addition of new crops and/or authorities
- · Official variety list
- Next meeting: EAF/9
 - Wednesday April 5, 2017 (after the TC/53 and before the CAJ/74)

68



[End of Annex II and of document]